Community Development District

Inframark, Infrastructure Management Services

210 North University Drive, Suite 702 • Coral Springs, Florida 33071 Telephone: (954) 603-0033 • Fax: (954) 345-1292

December 9, 2021

Board of Supervisors
Easton Park Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Easton Park Community Development District is scheduled for **Thursday, December 16, 2021 at 4:30 p.m.** at the Heritage Isles Golf & Country Club, 10630 Plantation Bay Drive, Tampa Florida. Following is the meeting agenda

- 1. Call to Order/Roll Call
- 2. Audience Comments
- 3. Staff Reports
 - A. District Engineer
 - B. District Counsel
 - C. Landscaper Maintenance Report Sunrise
 - D. Aquatic Maintenance Report Solitude
 - E. District Manager
 - i. Discussion of Proposal Monument Refresh
- 4. Approval of the Consent Agenda
 - A. November 18, 2021 Regular Meeting Minutes
 - B. Financial Statements November 2021
- 5. Supervisor Request and Comments
- 6. Adjournment

The next meeting is scheduled for January 20, 2022

Any supporting material for the items listed above not included in the agenda package will be provided as soon as they are available, or they will be distributed at the meeting. I look forward to seeing you at the meeting, but in the meantime if you have any questions, please contact me.

Sincerely,

Mark Vega

Mark Vega

District Manager

Fourth Order of Business

4A.

1 2 3 4	MINUTES OF EASTON COMMUNITY DEVEL	N PARK						
5	The Board of Supervisors of the Easton	Park Community Development District held a Regular						
6	Meeting on Thursday, November 18, 2021 at 4:30 p.m. at the Heritage Isles Golf & country Club							
7	located at 10630 Plantation Bay Drive, Tampa	FL 33647.						
8	Present and constituting a quorum were:							
9								
10	Paul Meier	Chairperson						
11	Arnold Sails	Vice Chairperson						
12	Perry Blackburn	Assistant Secretary						
13	Lisa Murphy	Assistant Secretary						
14	A.1							
15	Also present were:	D' (' (M						
16	Mark Vega	District Manager						
17	David Jackson	District Counsel						
18 19	The following is a summary of the minute	s and actions taken.						
20								
21	FIRST ORDER OF BUSINESS	Call to Order/Roll Call						
22		called the roll. A quorum was established.						
23	ivin vega canca are meeting to order and	canca die fem if querum was estaemsnear						
24	SECOND ORDER OF BUSINESS	Audience Comments						
25	No Audience comments were received.							
26								
27	THIRD ORDER OF BUSINESS	Staff Reports						
28	A. District Engineer							
29	• None.							
30	B. District Counsel							
31	• None.							
32								
33	C. Landscaper Maintenance Report	t – LMP						
34	Report was emailed to the Board.							
	report was entained to the Board.							
35		32. 3						
36	D. Aquatic Maintenance Report – S							
37	 Mr. Vega to have handyman install a screen 	en on the drain of Pond 36.						
38								
39	E. District Manager							
	· · · · · · · · · · · · · · · · · · ·							

40 41		i. Reserve Study		
42 43 44		•	arphy seconded by Mr. Sails with all in es proposal in the amount of \$2,700 was	
45 46 47		ii. Discussion of Proposal to December meeting.	al Monument Refresh	
48 49 50 51 52 53	FOURTH OI A. B. C.	RDER OF BUSINESS Approval of October 2 Minutes Approval of Financial Sta	Consent Agenda 21, 2021 Audit Committee and Regular atements – October 2021	· Meeting
55 56 57		On MOTION by Mr. Me favor, the Consent Agenda	eier seconded by Mr. Sails with all in a was approved. 4/0	
58 59 60	FIFTH ORD	ER OF BUSINESS	Supervisor Requests and Comm	ents
61 62 63		in favor to install red mu	kburn seconded by Ms. Murphy with all alch from Morris Bridge to the Manors unity to be pine bark was approved. 4/0	
64 65	• Discus	ssion ensued on the holiday	lights and HOA offer. The Board requested	Mr. Vega
66	to send	d an email to the HOA stati	ng: The Board will accept a donation of \$8,7	'50 to help
67	defray	the \$40,000 cost for this y	vear and there after would like to decorate no	orth of the
68	circle a	and the clubhouse to be coh	esive.	
69 70 71	SIXTH ORD	ER OF BUSINESS	Continuation of Meeting	
72 73		On MOTION by Mr. Sails favor the meeting was adjoint	s seconded by Mr. Blackburn with all in burned at 5:46 p.m. 4/0	
74 75 76 77				
78			Mark Vega, Secretary	

4B.

EASTON PARKCommunity Development District

Financial Report

November 30, 2021

Prepared By



Community Development District

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EASTON PARKCommunity Development District

Financial Statements

(Unaudited)

November 30, 2021

Balance Sheet November 30, 2021

	G	SENERAL	;	DEBT SERVICE FUND -	
ACCOUNT DESCRIPTION		FUND	SE	RIES 2017	TOTAL
<u>ASSETS</u>					
Cash - Checking Account	\$	889,329	\$	-	\$ 889,329
Accounts Receivable		16,080		-	16,080
Due From Other Funds		-		321,586	321,586
Investments:					
Reserve Fund		-		123,905	123,905
Revenue Fund		-		53,631	53,631
Deposits		2,735			 2,735
TOTAL ASSETS	\$	908,144	\$	499,122	\$ 1,407,266
<u>LIABILITIES</u>					
Accounts Payable	\$	45	\$	-	\$ 45
Accrued Expenses		23,314		-	23,314
Due To Other Funds		321,586		-	321,586
TOTAL LIABILITIES		344,945		-	344,945
FUND BALANCES					
Nonspendable:					
Deposits		2,735		-	2,735
Restricted for:					
Debt Service		-		499,122	499,122
Unassigned:		560,464		-	560,464
TOTAL FUND BALANCES	\$	563,199	\$	499,122	\$ 1,062,321
TOTAL LIABILITIES & FUND BALANCES	\$	908,144	\$	499,122	\$ 1,407,266

Statement of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	A	ANNUAL ADOPTED BUDGET	R TO DATE	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-21 ACTUAL
REVENUES					
Interest - Investments	\$	-	\$ -	0.00%	\$ -
Special Assmnts- Tax Collector		621,781	483,715	77.80%	483,715
Special Assmnts- Discounts		(24,871)	(19,414)	78.06%	(19,414)
TOTAL REVENUES		596,910	464,301	77.78%	464,301
EXPENDITURES					
<u>Administration</u>					
P/R-Board of Supervisors		12,000	2,400	20.00%	2,400
ProfServ-Arbitrage Rebate		900	-	0.00%	-
ProfServ-Dissemination Agent		1,100	-	0.00%	-
ProfServ-Engineering		5,000	1,432	28.64%	-
ProfServ-Legal Services		5,000	-	0.00%	-
ProfServ-Mgmt Consulting		52,598	8,766	16.67%	4,383
ProfServ-Trustee Fees		3,658	-	0.00%	-
Auditing Services		4,000	-	0.00%	-
Website Hosting/Email services		1,538	384	24.97%	-
Miscellaneous Mailings		1,000	205	20.50%	62
Insurance - General Liability		2,537	2,472	97.44%	-
Legal Advertising		1,000	254	25.40%	-
Misc-Assessment Collection Cost		12,436	9,286	74.67%	9,286
Bank Fees		300	83	27.67%	50
Annual District Filing Fee		175	175	100.00%	-
Total Administration		103,242	 25,457	24.66%	16,181
Electric Utility Services					
Electricity - Streetlights		114,000	20,000	17.54%	10,500
Utility - Irrigation		4,000	1,093	27.33%	743
Utility - Fountains		5,000	1,200	24.00%	750
Utility - Roundabout Lights		500	50	10.00%	10
Street Light Bond		600	600	100.00%	-
Total Electric Utility Services		124,100	22,943	18.49%	 12,003

Statement of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-21 ACTUAL
Stormwater Control				
Contracts-Aquatic Control	30,120	5,020	16.67%	2,510
R&M-Stormwater System	1,000	-	0.00%	-
R&M Lake & Pond Bank	2,500	-	0.00%	-
Invasive Plant Removal	20,000	2,450	12.25%	1,225
Fountain Maintenance	10,000	7,150	71.50%	6,848
Total Stormwater Control	63,620	14,620	22.98%	10,583
Other Physical Environment				
Contracts-Landscape	145,000	13,637	9.40%	1,845
Insurance - Property	2,819	2,754	97.69%	-
Insurance - General Liability	2,171	2,106	97.01%	-
R&M-Irrigation	20,000	-	0.00%	-
Landscape - Annuals	18,500	-	0.00%	-
Landscape - Mulch	11,400	12,540	110.00%	12,540
Landscape Replacement	20,000	-	0.00%	-
Rust Prevention	7,140	1,190	16.67%	595
Entry & Walls Maintenance	2,500	7,792	311.68%	(552)
Ornamental Lighting & Maint.	1,500	-	0.00%	-
Holiday Lighting & Decorations	24,600	19,325	78.56%	-
Total Other Physical Environment	255,630	59,344	23.21%	14,428
Security Operations				
Security System Monitoring & Maint.	5,800	1,054	18.17%	527
Internet Services	1,300	230	17.69%	115
Total Security Operations	7,100	1,284	18.08%	642
Contingency				
Miscellaneous Expenses	1,418	1,350	95.20%	1,350
Total Contingency	1,418	1,350	95.20%	1,350
Road and Street Facilities				
Sidewalk Pressure Washing	4,800		0.00%	
Total Road and Street Facilities	4,800		0.00%	-

Statement of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	A	ANNUAL DOPTED BUDGET	 IR TO DATE	YTD ACTUAL AS A % OF ADOPTED BUD	 NOV-21 ACTUAL
Reserves					
Reserve		37,000		0.00%	
Total Reserves		37,000		0.00%	-
TOTAL EXPENDITURES & RESERVES		596,910	124,998	20.94%	55,187
Excess (deficiency) of revenues Over (under) expenditures			339,303	0.00%	409,114
Net change in fund balance	\$	-	\$ 339,303	0.00%	\$ 409,114
FUND BALANCE, BEGINNING (OCT 1, 2021)		224,233	224,233		
FUND BALANCE, ENDING	\$	224,233	\$ 563,536		

Statement of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	A	ANNUAL ADOPTED BUDGET	ΥI	EAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	NOV-21 ACTUAL
REVENUES						 _
Interest - Investments	\$	-	\$	11	0.00%	\$ 6
Special Assmnts- Tax Collector		438,990		341,512	77.79%	341,512
Special Assmnts- Discounts		(17,560)		(13,707)	78.06%	(13,707)
TOTAL REVENUES		421,430		327,816	77.79%	327,811
EXPENDITURES						
<u>Administration</u>						
Misc-Assessment Collection Cost		8,780		6,556	74.67%	 6,556
Total Administration		8,780		6,556	74.67%	 6,556
Debt Service						
Principal Debt Retirement		240,000		-	0.00%	-
Principal Prepayments		-		10,000	0.00%	10,000
Interest Expense		176,050		88,025	50.00%	88,025
Total Debt Service		416,050		98,025	23.56%	98,025
TOTAL EXPENDITURES		424,830		104,581	24.62%	104,581
Excess (deficiency) of revenues						
Over (under) expenditures		(3,400)		223,235	-6565.74%	223,230
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance		(3,400)		-	0.00%	-
TOTAL FINANCING SOURCES (USES)		(3,400)		-	0.00%	-
Net change in fund balance	\$	(3,400)	\$	223,235	-6565.74%	\$ 223,230
FUND BALANCE, BEGINNING (OCT 1, 2021)		275,550		275,550		
FUND BALANCE, ENDING	\$	272,150	\$	498,785		

EASTON PARKCommunity Development District

Supporting Schedules

November 30, 2021

Non-Ad Valorem Special Assessments - Hillsborough County Tax Collector (Monthly Collection Distributions) For the Fiscal Year Ending September 30, 2022

								ALLOCATIO)N E	BY FUND
			D	iscount /			Gross			Debt
Date	Ne	t Amount	(F	Penalties)	(Collection	Amount	General		Service
Received	R	Received		Amount		Costs	Received	Fund		Fund
Assessments Le	evied F	Y22					\$ 1,060,770	\$ 621,781	\$	438,990
Allocation %							100%	59%		41%
11/02/21	\$	16,244	\$	807	\$	332	\$ 17,383	\$ 10,189	\$	7,194
11/17/21	\$	79,382	\$	3,375	\$	1,620	84,377	\$ 49,459	\$	34,919
11/23/21	\$	156,666	\$	6,661	\$	3,197	\$ 166,524	\$ 97,610	\$	68,914
11/29/21	\$	523,972	\$	22,278	\$	10,693	\$ 556,943	\$ 326,458	\$	230,486
TOTAL	\$	776,264	\$	33,121	\$	15,842	\$ 825,227	\$ 483,715	\$	341,512
% COLLECTED							78%	 78%		78%
TOTAL OUTST	ANDI	NG					\$ 235,545	\$ 138,067	\$	97,478

Cash and Investment November 30, 2021

GENERAL FUND

Account Name	Bank Name	Investment Type	<u>Maturity</u>	<u>Yield</u>		<u>Balance</u>
Checking Account - Operating	Hancock Whitney	Checking account	n/a	0.00%	\$	889,329
				Subtotal	\$	889,329
Series 2017 Debt Service Reserve Series 2017 Revenue Fund	Hancock Whitney Hancock Whitney	Open-Ended Comm. Paper Open-Ended Comm. Paper	n/a n/a	0.03% 0.03%	\$ \$	123,905 53,631
Selles 2017 Revenue Fullu	Hancock Williney	Open-Ended Comm. Paper	II/a	Subtotal	\$	177,537
				Total	\$	1,066,865

Easton Park CDD

Bank Reconciliation

Bank Account No. 1334 Hancock Whitney Bank GF

 Statement No.
 11/21

 Statement Date
 11/30/2021

380,647.22	Statement Balance	889,329.15	G/L Balance (LCY)
523,971.93	Outstanding Deposits	889,329.15	G/L Balance
		0.00	Positive Adjustments
904,619.15	Subtotal		_
15,290.00	Outstanding Checks	889,329.15	Subtotal
0.00	Differences	0.00	Negative Adjustments
889.329.15	Ending Balance	889.329.15	Ending G/L Balance

Difference 0.00

Posting Date Outstanding	Document Type ng Checks	Document No.	Description	Amount	Cleared Amount	Difference
11/4/2021	Payment	3115	PERRY BLACKBURN	200.00	0.00	200.00
	•					
11/23/2021	Payment	3125	AMERICAN MULCH & GROUND COVER	12,540.00	0.00	12,540.00
11/23/2021	Payment	3126	ARNOLD SAILS	400.00	0.00	400.00
11/23/2021	Payment	3128	PAUL MEIER	400.00	0.00	400.00
11/23/2021	Payment	3129	PERRY BLACKBURN	400.00	0.00	400.00
11/24/2021	Payment	3130	CUSTOM RESERVES LLC	1,350.00	0.00	1,350.00
Total	Outstanding	Checks		15,290,00		15,290.00

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 11/1/21 to 11/30/21 (Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
HANCOCK WHITNEY BANK GF - (ACCT#XXXXXX1334)								
CHECK # 31: 11/01/21	11 Vendor	FED EX	7-539-67088	Postage Fees- Agenda Package	MISCELLANEOUS MAILINGS	001-541030-51301 Check Total	\$44.92 \$44.92	
CHECK # 31 11/04/21		ARNOLD SAILS	110321	BOARD PAY MEETING 10/21/21	P/R-BOARD OF SUPERVISORS	001-511001-51101 Check Total	\$200.00 \$200.00	
CHECK # 31 11/04/21		LISA LANDIS MURPHY	110321	BOARD PAY MEETING 10/21/21	P/R-BOARD OF SUPERVISORS	001-511001-51101 Check Total	\$200.00 \$200.00	
CHECK # 31 11/04/21		PAUL MEIER	110321	BOARD PAY MEETING 10/21/21	P/R-BOARD OF SUPERVISORS	001-511001-51101 Check Total	\$200.00 \$200.00	
CHECK # 31 11/04/21		PERRY BLACKBURN	110321	BOARD PAY MEETING 10/21/21	P/R-BOARD OF SUPERVISORS	001-511001-51101 Check Total	\$200.00 \$200.00	
CHECK # 31 11/09/21		PERSSON, COHEN, & MOONEY, P.A.	1294	LEGAL SERVICES	ProfServ-Legal Services	001-531023-51401 Check Total	\$192.50 \$192.50	
CHECK # 31 11/10/21		LANDSCAPE MAINTENANCE PROFESSIONALS INC	164075	CLEAN OAKS	Contracts-Landscape	001-534050-53908 Check Total	\$1,845.00 \$1,845.00	
CHECK # 31 11/10/21		STANTEC CONSULTING SERVICES INC	1851115	GEN CONSULTING THRU 10/22/21	ProfServ-Engineering	001-531013-51501 Check Total	\$1,431.50 \$1,431.50	
CHECK # 31 11/11/21		DEPT OF ECONOMIC OPPORTUNITY	85018	Special District Fees- FY 2021-2022	Annual District Filing Fee	001-554007-51301 Check Total	\$175.00 \$175.00	
CHECK # 31: 11/11/21 11/11/21	Vendor	SOLITUDE LAKE MANAGEMENT LLC SOLITUDE LAKE MANAGEMENT LLC	PI-A00703889 PI-A00703889	LAKE & POND MNGT- NOV 21 LAKE & POND MNGT- NOV 21	Contracts-Landscape INVASIVE PLANT REMOVAL	001-534067-53805 001-546242-53805 Check Total	\$2,510.00 \$1,225.00 \$3,735.00	

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 11/1/21 to 11/30/21 (Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 31 11/17/21 11/17/21	Vendor	RUST-OFF LLC RUST-OFF LLC	32783 32783	RUST PREVENTION 10/15/21-11/15/21 Payment of Invoice 000330	RUST PREVENTION	001-546452-53908	\$595.00 \$0.00
CHECK # 31 11/18/21		BAY AREA PUMP & WELL SERVICE LLC	4175	Well 1/Well 3 - Repairs/Parts	FOUNTAIN MAINTENANCE	Check Total 001-546472-53805 Check Total	\$595.00 \$6,848.00 \$6,848.00
CHECK # 31 11/18/21		FED EX	7-562-11313	Postage- Board Pay- 11/4/21	MISCELLANEOUS MAILINGS	001-541030-51301 Check Total	\$22.96 \$22.96
CHECK # 31 11/22/21 11/22/21 11/22/21	Vendor Vendor Vendor	INFRAMARK, LLC INFRAMARK, LLC INFRAMARK, LLC	69993 69993	Management Services- Nov 2021 Management Services- Nov 2021 Management Services- Nov 2021	ProfServ-Mgmt Consulting Serv POSTAGE COPIES	001-531027-51201 001-541030-51301 001-541030-51301 <i>Check Total</i>	\$4,383.17 \$11.66 \$27.04 \$4,421.87
CHECK # 31 11/23/21		AMERICAN MULCH & GROUND COVER LLC	15783	Mulch 330 YDs	LANDSCAPE - MULCH	001-546246-53908 Check Total	\$12,540.00 \$12,540.00
CHECK # 31 11/23/21 11/23/21	Vendor	ARNOLD SAILS ARNOLD SAILS	111921 112321	BOARD PAY 11/18/21 MEETING Landscape Meeting 11/4/21	P/R-BOARD OF SUPERVISORS P/R-BOARD OF SUPERVISORS	001-511001-51101 001-511001-51101 Check Total	\$200.00 \$200.00 \$400.00
CHECK # 31 11/23/21 11/23/21	Vendor	LISA LANDIS MURPHY LISA LANDIS MURPHY	111921 112321	BOARD PAY 11/18/21 MEETING Landscape Meeting 11/4/21	P/R-BOARD OF SUPERVISORS P/R-BOARD OF SUPERVISORS	001-511001-51101 001-511001-51101 Check Total	\$200.00 \$200.00 \$400.00
CHECK # 31 11/23/21 11/23/21	Vendor	PAUL MEIER PAUL MEIER	111921 112321	BOARD PAY 11/18/21 MEETING Landscape Meeting 11/4/21	P/R-BOARD OF SUPERVISORS P/R-BOARD OF SUPERVISORS	001-511001-51101 001-511001-51101 Check Total	\$200.00 \$200.00 \$400.00
CHECK # 31 11/23/21 11/23/21	Vendor	PERRY BLACKBURN PERRY BLACKBURN	111921 112321	BOARD PAY 11/18/21 MEETING Landscape Meeting 11/4/21	P/R-BOARD OF SUPERVISORS P/R-BOARD OF SUPERVISORS	001-511001-51101 001-511001-51101 Check Total	\$200.00 \$200.00 \$400.00

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 11/1/21 to 11/30/21 (Sorted by Check / ACH No.)

Date	ауее Гуре	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
CHECK # 3130								
4/21 Ver		CUSTOM RESERVES LLC CUSTOM RESERVES LLC	R993.22 R993.22	Reserve Study- Retainer Payment Payment of Invoice 000360	Misc Expenses - Contingency	001-549999-53985	\$1,350.00 \$0.00	
						Check Total	\$1,350.00	
:CK # 3131 4/21 Ver	endor	LOUIS SMITH ELECTRIC, INC.	4280	TROUBLE SHOOT WELLS 1/2/3	UTILITY - IRRIGATION	001-543014-53100	\$592.50	
						Check Total	\$592.50	
I #DD215 7/21 Ver	endor	BRIGHTHOUSE NETWORKS ACH	046396702102221 ACH	INTERNET SVC 10/21/21-11/20/21	INTERNET SERVICES	001-549031-53935	\$114.98	
						ACH Total	\$114.98	
I #DD216 7/21 Ver	endor ·	TECO ACH	110321 ACH	Electric Service- 9/9/21-10/7/21	UTILITY - IRRIGATION	001-543014-53100	\$241.61	
7/21 Ver	endor i	TECO ACH	110321 ACH	Electric Service- 9/9/21-10/7/21	ELECTRICITY - STREETLIGHTING	001-543013-53100	\$10,063.71	
7/21 Ver	endor i	TECO ACH	110321 ACH	Electric Service- 9/9/21-10/7/21	UTILITY - FOUNTAINS	001-543085-53100	\$594.14	
7/21 Ver	endor '	TECO ACH	110321 ACH	Electric Service- 9/9/21-10/7/21	UTILITY - ROUNDABOUT LIGHTS	001-543090-53100	\$21.40	
						ACH Total	\$10,920.86	
						A T - 4 - 1	\$47,230.09	
7/21 Ver 7/21 Ver 7/21 Ver	endor endor	TECO ACH TECO ACH	110321 ACH 110321 ACH	Electric Service- 9/9/21-10/7/21 Electric Service- 9/9/21-10/7/21	ELECTRICITY - STREETLIGHTING UTILITY - FOUNTAINS	001-543013 001-543085 001-543090	3-53100 5-53100 0-53100	